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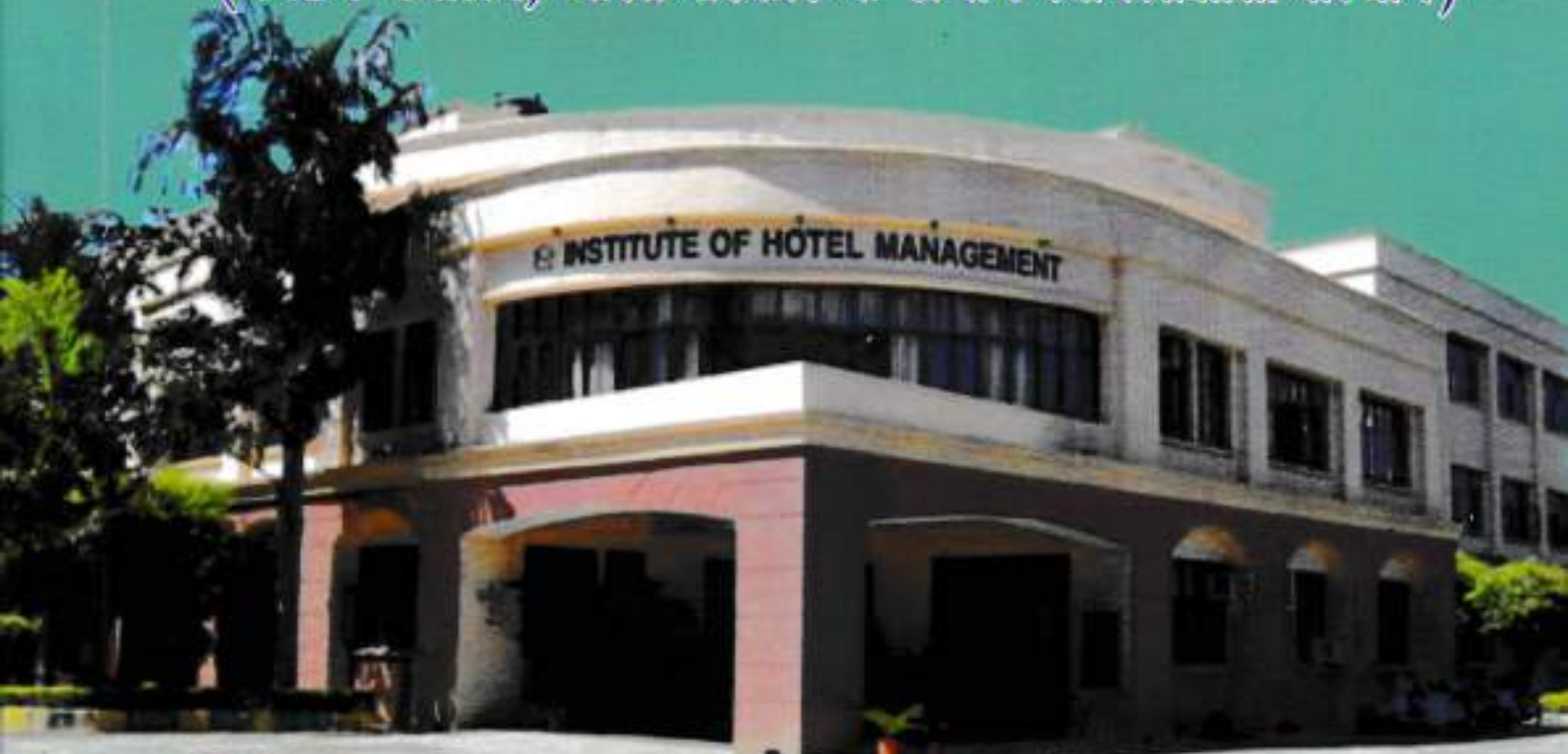
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आज़ादी का
अमृत महोत्सव



30वीं वार्षिक रिपोर्ट

2023-2024

होटल प्रबन्ध व्यवस्था भोजन भण्डार
एवं पौषाहार संस्थान (सोसाईटी), गुरदासपुर – पंजाब
(पर्यटन मंत्रालय, भारत सरकार के अधीन स्वायत्तशासी संस्थान)

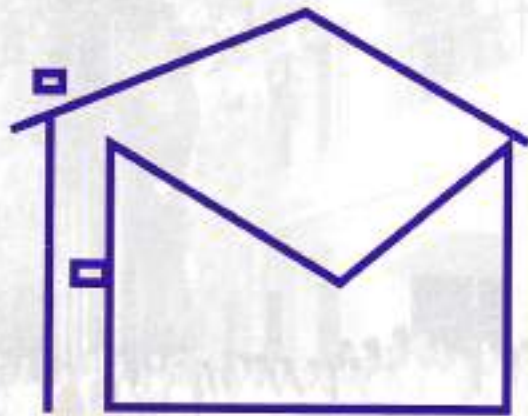


30th Annual Report 2023-24

INSTITUTE OF HOTEL MANAGEMENT
CATERING & NUTRITION (SOCIETY), GURDASPUR (PUNJAB)
(An Autonomous body under Ministry of Tourism, Govt. of India)



30th Annual Report 2023-2024



English Section



Women's Day Celebrations



**Winner House Rolling Trophy
GAME 2024**



**Ingredient Identification under Trade
Competency Competitions**



Welcome of the Fresher Batch



In-house Faculty Development Programme



Cake-Mixing Ceremony in academic block

ANNUAL REPORT 2023- 2024

i) Introduction

The Institute of Hotel Management, Catering & Nutrition, Gurdaspur is a Central Autonomous body under Ministry of Tourism, Govt. of India & set-up in 1994 under Societies Registration Act. This Central Institute under administrative control of Ministry of Tourism, Govt. of India is set up with the broad objective of providing trained manpower to the Hotel & Hospitality industry at large.

ii) Aims & Objectives:-

The aims and objectives of the Institute is fully detailed in the Memorandum of Association - Institute of Hotel Management Catering & Nutrition Punjab (Society). This society has been set up with specific aim to train young men and women in all the crafts and skills, all the branches of knowledge, theoretical, applied and all the organizational and management techniques which are required for efficient functioning of hotel and catering establishments of all kinds in accordance with the general policy laid down by the Central Govt. to prescribe course of instruction, hold examinations and grant certificates and other awards to persons.

iii) Facilities:

The institute is situated conveniently on Amritsar-Pathankot National Highway at about 6 Kms. from City Bus Stand & 4 Kms from Gurdaspur Railway Station.

The sprawling campus of approximately 13 acres with total covered area of around 15671.09 sqm. Includes the following:-

- Administrative, Academic Blocks,
- Three boys hostels & a separate hostel for girls.
- Faculty & staff residences.
- 11 KVA substation, with 100% power back up.
- An overhead water tank of one lakh liters capacity
- Sewerage Treatment Plant & Bio-compost machine.
- Solar water heating & rain water harvesting facilities.
- Badminton, Volleyball & Basket Ball court with mini stadium, Gymnasium.

This Wi-fi enabled Institute has well planned infrastructure some of which are as follows:-

- | | |
|---|--------------------------------|
| • Advanced Training Kitchen and Larder | - Quantity Food Kitchen. |
| • Basic Training Kitchens | - Bakery and Patisserie Labs. |
| • Training Restaurants & Bar | - House-Keeping & Laundry Lab. |
| • Front Office Labs. | - Computer Labs. |
| • Library cum Resource Center and A.V. Room | - Model Training Bed Rooms. |
| • Internet Lab | - Conference Rooms. |

iv) Management

The Institute is an Autonomous Body under Ministry of Tourism, Govt. of India and registered under Societies Registration Act, 1860. The Administrative Power of the Institute is vested with the Board of Governors (B.O.Gs) and the Principal. The Principal is assisted by a team of qualified and experienced faculty along with Administrative and other operational staff. The list of B.O.Gs members, The Executive Committee as on 31-03-2024 is placed below.

A) List of Members of Board of Governors

<u>Designation of The Board</u>	<u>Designation of the Official</u>	<u>Detail of the member</u>
Chairman	The Secretary, Tourism, Govt. of Punjab, Department of Tourism, Chandigarh.	Ex-Officio
Members	The Economic Adviser, Ministry of Tourism, Govt. of India, New Delhi	Ex-Officio
	The Regional Director (North), Ministry of Tourism, Govt. of India, New Delhi.	Ex-Officio
	The Financial Advisor, Ministry of Tourism, Govt. of India, New Delhi.	Ex-Officio
	The Finance Secretary, Govt. of Punjab, Chandigarh	Ex-Officio
	The Director, Technical Education, Govt. of Punjab, Chandigarh	Ex-Officio
	The Managing Director Punjab Tourism Development Corporation Ltd. Govt. of Punjab, Chandigarh.	Ex-Officio
	The Director, Tourism, Govt. of Punjab, Chandigarh	Ex-Officio
	The Director (Studies), National Council for Hotel Management & Catering Technology (NCHMCT), Noida	Ex-Officio
	Principal, Institute of Hotel Management, Kolkata	Nominated (Catering Expert)
	The General Manager, Taj Swarna, Plot No. C-3, Outer Circular Road, Opp. Basant Avenue, Amritsar	Nominated (Industry Expert)
	The General Manager, Hyatt Regency, Site No. 4 Ferozepur Road, Ludhiana, Punjab	Nominated (Industry Expert)
Member Secretary	The Principal, Institute of Hotel Management, Gurdaspur	Ex-Officio

B) Executive Committee:-

<u>Designation of the Committee</u>	<u>Designation of the Official</u>	<u>Detail of the member</u>
Convener	The Regional Director (North) Govt. of India, New Delhi.	Ex-Officio
Member	The Director, Technical Education, Govt. of Punjab, Chandigarh	Ex-Officio
Member	The Director (A&F), NCHMCT, Noida, [Representative of ADG(T)/JS (T)]	Ex-Officio (Nominated)
Member	The Principal, Institute of Hotel Management, Kolkata	Catering Expert (Nominated)
Member Secretary	Principal/ Secretary, IHM Gurdaspur	Ex-Officio

C) Faculty & Staff Position as on 31-03-2024.

Academics	Post	In position	Administration	Post	In position
Principal	One	Vacant	Admin. Officer	One	Regular
H.o.D	Two	2-Regular	Office Supdt.	One	Regular
Senior Lecturer	Four	3-Regular	Accountant	One	Regular
Lecturer	Six	4-Regular	UDCs	Three	2-Regular
Assistant Lecturer	Eight	6-Regular	P.A. to Principal	One	Regular
Teaching Associates / Faculty on contract	Three	3-Vacant			
Librarian	One	Regular	Stenographer	One	Vacant
Lab Attendant	Eight	2 Regular 6 Outsourced	LDCs	Five	5-Regular
			Driver-cum-Mechanic	One	Regular
			Maintenance Foreman-cum - Care-Taker	One	1* (FTC)
			Peon	Two	2 (Outsourced)
			In addition to the above, security & ancillary services i.e. housekeeping & horticulture, maintenance, mess & office support etc. were utilized through outsourced agency.		

Note: - * on Fixed Term Contract (FTC) basis.

v) Meeting of the Board and Executive Committee

The meetings were held during the year: 2023-24 - NIL.

vi) Courses Offered (2023 – 2024)

The Institute is affiliated to National Council for Hotel Management & Catering Technology, Noida (An apex body under Ministry of Tourism) vide Registration No. AF. 44 (19) NC/01.

a) B.Sc. in Hospitality & Hotel Administration Program

The Bachelor of Science in Hospitality and Hotel Administration (B.Sc. HHA) recognition by Jawaharlal Nehru University(JNU), New Delhi through its affiliated Institutes.

vii) Admission Procedure, Eligibility, Age & Intake:-

Course	Duration	Eligibility Education Qualification	Age (Maximum)		Method of Selection
			Gen/OB C	SC/ST	
B.Sc. Hospitality and Hotel Administration Program (B.Sc HHA)	3 years Regular	12 th	Age No Bar		All India Joint Entrance Exam (JEE) by NCHMCT, Noida
Diploma of 1½ year in: Food Production, F&B Service, Bakery & confectionery, Housekeeping Operation and Front Office Operation.	1½ year	12 th	Age No Bar		Based on the merit of 10+2
CBSP Programme(Various courses e.g. HSRT, STC, etc.)	These Capacity Building for Service Providers (CBSP) courses are run with Central Financial Assistance (CFA) and as per the guidelines of Ministry of Tourism, Govt. of India.				

Intake:- (Academic Session 2023 – 2024)

i) 3-years Bachelor of Science (B.Sc.) in Hospitality & Hotel Administration

Batch Number	Semester	Sanctioned Intake	Actual Enrolment	Left	Detained	Eligible for Exam
30 th Batch	1 st	234	91	4	-	87
	2 nd	-	87	2	-	85
29 th Batch	3 rd	-	82	-	-	82
	4 th	-	82	-	-	82
28 th Batch	5 th	-	97	-	1	96
	6 th	-	96	-	-	96

ii) 1 ½ year Diploma courses

Batch Number	Sanctioned Intake	Actual Enrolment	Left	Detained	Appeared in Exam	Pass Exam
13 th Batch	82	60	04	-	56	45 Pass 11 Compartment

viii) Degree/ Diplomas/Certificates Awarded

The Degree is awarded by NCHMCT recognition by Jawaharlal Nehru University(JNU), New Delhi through its affiliated institutes.

The Diploma is awarded by NCHMCT, Noida.

The certificate under CBSP scheme is awarded by the Institute as per guidelines of Ministry of Tourism, Govt. of India.

ix) Examination:-

The Term-End Examination (Semesters) are conducted by the NCHMCT & IGNOU as per schedule. The results of NCHMCT component for Academic Session 2023 – 2024 are as follows:-

Batch Number	Semester	Appeared in annual Examination	Total promoted	Promoted %
30 th Batch	1 st	87	87	100%
	2 nd	85	85	100%
29 th Batch	3 rd	82	82	100%
	4 th	82	82	100%
28 th Batch	5 th	96	96	100%
	6 th	96	96	100%

Note: IT result awaited for 3rd & 4th Semester

x) Reservation:-

For admissions the Reservation policy of Govt. of India is followed. The admission details for the academic session 2023-24 are as follows:-

B.Sc. in Hospitality & Hotel Administration

SC	ST	OBC	EWS
10	Nil	18	-

1½ Year Diploma

SC	ST	OBC	EWS
17	--	17	-

xi) Degree Course – The Pass – Outs

The name of the final Semester B.Sc. H&HA students who appeared for Term End Examination (TEE) in the academic session 2023-24 are as follows:-

Sr. No.	Name	Sr. No.	Name
1	AAYUSH PATHAK	49	MAHESH K RAUT
2	ABHAY SINGH	50	MANAS ARORA
3	ABHI SHARMA	51	MANISH SINGH PUNDIR
4	ADARSH AWASTHI	52	MOHD RAAZ
5	ADITYA AGGARWAL	53	MONU KUMAR YADAV
6	ADITYA KUMAR PANDEY	54	NAVJOT SINGH
7	ADITYA MOHAN PATHAK	55	NEHA SINGH
8	ADITYA PAL	56	NITIN KUMAR
9	AHTESHAM AHMAD	57	NITIN PANDEY
10	AJAY KUMAR	58	PARTH
11	AKHIL ANTO	59	PIYUSH KAPOOR
12	AKIN ANAND	60	POONAM
13	AMIT	61	PRANSU UPADHYAY
14	AMIT CHAUDHARY	62	PRIYANSHU
15	AMIT KUMAR	63	PRIYANSHU SINGH
16	AMLAN SHEKHAR	64	RAHMATULLA ANSARI
17	ANANTHAKRISHNAN P	65	RAJNANDINI METPELLE
18	ANIKET TRIPATHI	66	RAYSHA SAHA
19	ANSH SHARMA	67	RISHIKESH KUMAR
20	ANUSUA SEN	68	RITIKA KUMARI
21	ARJOO MAHATO	69	RIYA MANHAS
22	ARYAN ANAND	70	ROHIT KUMAR
23	ATHARV RUSTAGI	71	ROHIT KUMAR SINGH
24	AVIK SEAL	72	SAHIL KUMAR
25	AVINASH CHAUBEY	73	SAMARTH PANDEY
26	AYUSH RAJ	74	SARTHAK MAMGAIN
27	BHARAT ARORA	75	SHIVRAJ SINGH BHATI
28	BRIJ MOHAN KASHYAP	76	SHREYANSH PANDEY
29	CHAHAT SARANGAL	77	SHRUTI JAISWAL
30	DAVIS MATHEW S	78	SHUBHAM JAIN
31	DEEPAK PARIYAL	79	SHUBHOM CHAKRABORTY
32	DEVANSH BISHT	80	SIMRAN SINGH
33	DIYA AWASTHI	81	SOURAV CHOUDHARY
34	GURKIRAT SINGH	82	SUMEDH GUPTA
35	HARJEET	83	SUPRATIK KONER
36	HARSH DAONIA	84	SUSHANT SAINI
37	HARSH KUMAR	85	TUSHAR BHARTI
38	HARSHITA	86	UDAY SINGH
39	JASMEET KAUR JAKHU	87	UDHAYVEER SINGH
40	JASMEET SINGH	88	VIBHU KUMAR
41	JIM JOHN	89	VRINDA
42	JUHI BHAYA	90	YASH OJHA
43	KARMANPREET SINGH	91	YASH SINGH
44	KARNIK SAXENA	92	ZEESHAN MURTAZA
45	KRITIKA SHARMA	93	KAMALJEET SINGH
46	KUNAL RAJPUT	94	CHANDAN KUMAR PASWAN
47	LAXMIKANT MISHRA	95	MANDEEP SINGH
48	MADHAV NAGPAL	96	ARISH HUSAIN QURESHI

xii) Placements:-

The institute has an active Placement cell providing excellent placement opportunities for the students. The placement details of 2023-2024 are as follows:-

Sl. No.	Name of the Company / Corporate house	Number of students	
		Management Trainee	Others
01	OBEROI	-	18
02	PVH ARVIND	2	0
03	THE PARK	-	-
04	DELHI DUTY FREE	2	0
05	RELIANCE RETAIL	2	-
06	CLUB MAHINDRA	1	-
07	SURYAGARH	-	1
08	NILE HOSPITALITY	9	8
09	AMRITARA HOTELS	4	
10	STERLING RESORTS	1	3
11	NU TASTE FOOD	1	-
12	ACCORD CHENNAI	-	14
13	BIKANERWALA	5	-
14	CAFE COFFEE DAY	1	-
15	MAYFAIR	1	-

For 73 B.Sc. students, total jobs offered was 73, which turn out to 100% placement. 23 Students opted for higher studies or self employment.

xiii) Short Duration craft courses/ Customized training/CBSP conducted

As per the guidelines by Ministry of Tourism, Govt. of India, various CBSP courses were conducted during the FY. 2023-24, the details of it as follows:-

a) CBSP Course conducted during the year trade-wise & enrollment in each course and actual pass out is as under:-
(In No's)

Course Conducted	Duration	Batch	Enrollment	Pass out
Huner-Se-Rozgar Tak – Multi –Cuisine Cook	740 hrs	15 th	35	32
Huner-Se-Rozgar Tak – F&B Service (Steward)	540 hrs	3 rd	32	26
Skill Testing & Certification:- F & B Service (Waiter)	6 Days (48hrs)	26 th	30	30
Tourism Awareness Program (TAP) under Swadesh Darshan 2.0 Scheme at Amritsar	08 hrs	1st	27	27

b) The number of pass-outs employed (only the first employment) including self - employment & the number of pass outs who took to higher training courses- (whether in line or outside) are as follows:-

2023-2024		
Further Study	Self Employed/Own Business	Employment
-	-	07

c) The funds /CFA received from MoT during the year, programme- wise and Total funds received:-

	Details	Amount received 2023-24 (Rs. in Lakh)
1	CBSP-HSRT Programs	Nil
	CBSP-ST&C	Nil
	TOTAL	Nil

d) Status of UCs programme-wise as on first April immediately after the closure of the financial year 2022-23 & Status of unspent balance programme-wise as of first April immediately after the closure of the financial year 2023-24.

(Amount in lakh.)

Programme	Opening balance as on 01/4/2023	Expenditure Incurred/Adjusted during the year 2023-24	Total (B + C)	Amount received from MoT	Unspent balance/ Amt. receivable as on 31/3/24
A	B	C	D	E	F
CBSP-HSR Training at Institute	- 30.85	-18.46	- 49.31	0.00	- 49.31
Skill Testing & Certification Course	-3.79	-1.32	- 05.11	0.00	- 05.11
TOTAL	- 34.64	- 19.78	-54.42	0.00	- 54.42

Note: (-) indicates amount utilized from own resources by the Institute and reimbursable from Ministry of Tourism, Govt. of India.

Utilization of Central Assistance:-

During F.Y. 2023-24 the status of central grants-in-aid/CFA is as follows:-

Details	Amount received (Rs. in lakh.)	Amount Utilized (Rs. in lakh.)
C.B.S.P. (HSRT & STC)	Nil	Nil

xiv) Research/Consultancy/Training

List of research papers published in previous year

1. Preserving Mithilanchal bhoj-exploring the intersection food, culture, heritage through an awareness study among hospitality students Amar Dev Singh, Gowrishankar S ISSN: 0387-5695, eISSN: 0387-5695 Vol. 76 No. 1 (2024) a Creative Commons Attribution Non Commercial 4.0 International License Based on a work at <https://www.yugato.org/>
2. The impact of hikikomori symptoms on sustainability of hospitality skills among students: An exploratory study Mr Ashwani Kachroo Mr Sohan lal Mr Dilraj Singh Shadev Recent Trends in Tourism and hospitality (2.0) by Eureka Publications 2023 ISBN: 978-81-959897-3-7
3. Assessing life skills transfer among students in hospitality institutes: An exploratory study. International conference on 'Social, Economic and Gender Inclusiveness in Tourism and Hospitality Industry' Mr Dilraj Singh Shadev & Ms Harmanpreet Bhatia.

xv) INNOVATIONS AND GOOD PRACTICES

1. THIMS portal for data management and IDS Next Software for academic purpose.
2. The institute's faculty, staff and students enthusiastically participated in organizing the series of activities for the promotion of International Year for Millets 2023.
3. Faculty members continuously contributed in the domain of research by writing and presenting papers at various conferences/seminars. The contribution towards the NCHM newsletter in the form of recipes has also been noteworthy.
4. Advanced computerized Accounting, store management software.
5. Lesson plan for management of academic delivery.
6. Value addition programs were conducted for students by experts on topics e.g. Entrepreneurship, Orientation on Human resource, Career Counselling, Interview Techniques and Resume Building etc.
7. Environment friendly initiatives e.g. installation of LED lights, Compost machine for Organic and Kitchen waste, Rain Water Harvesting, Solar water heating and Sewage Treatment plant etc.
8. Dedicated social networking platforms e.g. Facebook, WhatsApp, Instagram, Twitter etc. and its linkage to Institute's website. Use of social media to promote the activities and courses-offered has been noteworthy.
9. E-publishing through the Central Public Procurement (CPP) portal of Govt, under the initiative of e-governance.
10. Committee of POSH- prevention of sexual Harassment of Women at workplace.
11. Anti Ragging Committee with representation from Civil and Police Administration, Media, NGO etc
12. Exposure to students by sending them for Outdoor Catering in 5 star Hotels in various Govt. functions.
13. Liaisoning with state and district administration in relation to providing stay facility to NDRF Team and others, assisted in organizing the visit of His Excellency Governor of Punjab etc.

xvi) Clean India Campaign/ Swachh Bharat Abhiyan /Ek Bharat Shreshtha Bharat

1. Various tourist places including Devi Talab Mandir, Baba Sodal Jalandhar, Akshardham Temple Batala, Phangota Valley, Pathankot etc. visited by the IHM, Gurdaspur students & faculty regarding Swachhta.
2. Swachhta Abhiyan programme for awareness in school students, IHM Gurdaspur team of students conducted workshops with local Govt. Schools, Gurdaspur.
3. In swachhta Pakhwada activities like workshops, cleaning campaigns, Pledge etc. were conducted within campus & outside the campus by IHM Gurdaspur faculty & staff.
4. Swachhta Hi Seva activities done under Swachhta Abhiyan.
5. The activities under EBSB which were planned and executed for the academic year 2023-2024:
 - Demonstration of Andhra Pradesh Cuisine
 - Online quiz
 - Extempore on Andhra Pradesh culture
 - Display of Andhra Pradesh crafts, textiles etc.
 - Culinary festival will be organized on Andhra Pradesh cuisine by IHM students.
 - Various preparations related to Andhra Pradesh cuisine will be made and displayed for sensitization among students.

xvii) **Important decisions and developments – Students Achievements**
Institute Ranking: National Level Survey report

The institute has been consistently ranked among country's premier Hotel Management Colleges in different surveys conducted by National level magazines and survey agencies such as Outlook, Week and CSR-GHRDC etc. Recently, it was adjudged as Fourth Best Institute among overall ranking of top Government Hotel Management Institutes in India in a national level annual survey by GHRDC.

<u>Sl. NO</u>	<u>Name of the Competition</u>	<u>Achievements</u>
1.	Reel making competition under Yuva Tourism Club of AIHM	1 st Position
2.	A star Culinary Competition organised by Hotel Sahara Star, Mumbai.	Two students had participated
3.	Edible Cutlery/Crockery Design Challenge organised by NCHMCT under MoT, Govt. of India.	6th Position
4.	Everest Better Kitchen Culinary Challenge-5 organised by CGC Landran.	Two students had participated

Institute's industry partnerships:

Continuing the MoU with Indian Heritage Hotels Association, Jaipur for training, skill development, research & placement purpose.

Social welfare initiatives :

In tune with our commitment towards various issues related to social welfare and environmental concerns, drives were conducted jointly by members from staff, faculty and students. The following are the list of services rendered by the committee during the academic year 2023-2024:-

1. Multiple drives on Tree plantation.
2. International Day of Yoga was celebrated in which Yoga session was held.
3. Tree Plantation was done in collaboration with Equitas Bank, Gurdaspur & sensitization of support staff on the occasion of World Environment Day
4. Yoga session for staff & students by Swami Shri Parmod Pragyand ji.
5. Poster making & Essay writing Competition among the students
6. Staff & Students paid their homage at the Martyrdom Anniversary honouring the sacrifice of 'Ashok Chakra' Saheed Lt. Navdeep Singh, Alumnus 2003-06, IHM Gurdaspur.
7. IHM Gurdaspur joined hands celebrating 'Khedan Watan Punjab Diya' to welcome the sportsmen and athletes to the District.
8. Ganesh Chaturathi was celebrated by the students in the hostel premises.
9. "Diwali Festival " was celebrated by the residents, students & staff members.
10. Approximate 1500 students of 30 Govt. schools visited our campus along with their teachers.
11. Celebration of International Year of Millet was done by student & faculty through various promotion, preparation, demonstration, competition etc. including development of innovative recipes, and publication through NCHMCT
12. Saraswati Puja was organized to worship 'Goddess of Knowledge'.
13. Festival Holi was celebrated to create harmony among Institute members, a beautiful display of festive food was also an attraction point.

xviii) Events & Activities

1. An array of over 30 events were organized during the period which included events concerning sports to trade competencies, and digital trade. The culmination ceremony was organized in the 11th week of April. The events witnessed the first of its kind conglomeration of Annual Day and culmination of GAME, the event was named RANG (*Rendition of Annual Day & GAME*).

2. The Institute's social media handle (Insta-gram) garnered a whopping reach of 84 thousands new accounts during the 2024 admission drive campaign

3. Yuva Tourism Club has been an active & vibrant student club at IHM Gurdaspur. It has been organising various activities & events from time to time few of them are mentioned as following:

- (i). An event on Fit India activity, a waiter's walk was organised where both Girl & Boy students participated whole heartedly.
- (ii). A tourism rally was organised both within & outside the institute campus with a theme of fit India.
- (iii). World Chef Day was celebrated vibrantly by the active team members of Yuva tourism Club (YTC).
- (iv). On 30th October 2023 a Fit India marathon run activity was organised by YTC in collaboration with Centre for innovation & Excellence (CIE) of Sardar Beant Singh state University Gurdaspur at their university campus.

xix) Measures Taken/System in place to prevent ragging.

1. All the student and their parents undertook Anti ragging affidavit.
2. An Anti-ragging committee chaired by Principal comprised of the members i.e. representatives of Civil and Police administration, local media, NGO involved in youth activity, representatives of faculty members, representatives of parents, representatives of students belonging to fresher's category as well as senior students, non teaching staff took initiative to curb ragging.
3. Most of the areas within the campus were properly illuminated, kept under CCTV surveillance for better monitoring on strategic locations.
4. To sensitize the students and make them aware of the dehumanizing effect of ragging, posters and banners have been prominently displayed at places which are frequented by the students, which include dining hall, library, hostels, etc.
5. Anti ragging Squad member names and mobile numbers were notified to everyone in the college and they conducted surprise visits to various places considered as points of interaction between the students.
6. Institute nominated Class teacher, Warden etc. to interact with the students.
7. The freshmen were lodged in a separate hostel block and round the clock vigil against ragging in the hostel premises was ensured by the institution.
8. Discreet random surveys were conducted amongst the fresher's everyday to crosscheck the status on ragging in our institution.
9. Anti Ragging awareness talk, followed by an Anti-ragging pledge by the senior students was organized in the institute.

xx) Performance-Cum-Achievement Report In Respect of ongoing Projects with Central Govt. Assistance.

The detail as on 31-03-2024 is Annexed at "A".

xxi) Status relating to Court Case : The detail as on 31-03-2024 is Annexed at "B".

xxii) Implementation of The Right to Information Act 2005.

Name of the Public Authority: b -

	Name & designation	Designation as per RTI	STD Code	Phone No. Office/Home	Fax Office	Address
1.	Sh. Anil Bhardwaj Office Suptd.	C.A.P.I.O.	01874	222501 Ext. 210	222505	IHM Bariar, G.T. Road Gurdaspur-143521
2.	Sh. Sudesh Sharma Admin. Officer	C.P.I.O.	01874	222501 Ext. 214	222505	
3.	Sh. Ashwani Kachroo Principal I/C	Appellate Authority	01874	221503 Ext. 202, 203	222505	

During the year 2023-24, all the RTI applications were replied as per the norms.

xxiii) Status of Audit Paras

There are no major paras outstanding.

xxiv) PROGRESSIVE USE IN HINDI

- i) All office orders have been issued bilingually. Letter-heads printed bilingually.
- ii) Rubber stamps, Forms, seals, Visiting Cards, Official description on vehicles printed bilingually. Sign Boards and Name Plates printed in Punjabi, Hindi and English.
- iii) Entries in office registers and service books have been made in Hindi Language.
- iv) Institute attends the half yearly meeting of Town official Language Implementation committee at Gurdaspur.
- v) Students Information Brochure, College Magazine, Annual Report were printed bilingually.
- vi) Hindi newspapers, Magazine and Hindi literature books were purchase during the year.
- vii) The website of Institute is in bilingual and all computers use Unicode facility.
- viii) During the year all advertisements and tenders were published in Hindi and English newspaper.

Achievements relating to implementation of official Language Policy during the year:

- i) All officials took pledge on Sadbhawana Diwas, National Integration day oath and Hindi Diwas pledge in Hindi. Banners were also prepared in Hindi and displayed at main gate of the Institute campus during the events.
- ii) Mr. Anil Bhardwaj, Office Supdt. was deputed for attending Hindi Divas Samaroh-2023 & Third Akhil Bhartiya Rajbhasha Sammelan at shree Shiv Chhatrapati Sports Complex, Pune (Maharashtra) from 14-15 September, 2023
- iii) Mr. Saurabh Kataria, Lecturer was deputed for attending Joint regional Rajbhasha Sammelan and Prize distribution on 28 December, 2023 at Jodhpur, Rajasthan organised by Ministry of Home Affairs, (DEPTT. OF O. L) Northern Regional Implementation Office- Delhi.
- iv) Hindi Pakhwada was organized in the institute to encourage the furtherance of use of Hindi among the employees and students of the institute; competitions, sensitization and educational activities were a part of this celebration.
- v) Three officials Mr. Saral Chatterjee, Mr. Gowrishankar S., and Mr. M. Thennarasu are nominated for Hindi online training programme.

Inspection of Parliamentary Standing Committee of Official Language:

Inspection of Institute by the Parliamentary Standing Committee of Official Language was held on 11th May, 2023 at Amritsar- Punjab under the Chairmanship of Hon'ble M.P., Sh. Sushil Kumar Gupta. In presence of Sh. Gyan Bhushan, Senior Economic Advisor, Ministry of Tourism, Govt. of India, Sh. Argha Chakravorty, Principal received 'Certificate of Inspection' from the Chairman.

xxv) Scholarship & Assistance

1. **Inder Sharma Award for Best Outgoing Student**:- Award of Gold Medal & Cash Rs 20,000/- is sponsored by Sh. Inder Sharma Foundation and the recipient was Ms. Poonam.
2. **Talera Scholarship Award**:- Award of Rs. 1000/- with rolling trophy sponsored by Talera Group which for securing highest marks in Front Office & House Keeping and recipient was Mr. Kartik Garg.
3. **SC/ST ; OBC Scholarship(s)** :- This Scholarship(s)/Assistance to SC/ST & OBC students is provided by Ministry of Social Justice and Empowerment (MoSJ&E), Govt of India, New Delhi. The Institute was registered on the All India Survey on Higher Education (AISHE) Portal. During the year 2023-24, no Grant-in-aid/scholarship received by the Institute under SC/ST & OBC Scholarship Scheme. The Scholarships/Grants are paid directly to the students/beneficiaries by the MoS J&E.

xxvi) COMMITTEE FOR PREVENTION OF SEXUAL HARASSMENT

Internal complaint committee of the Institute under the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, comprises of the following members:-

- 1) Presiding Officer - Mrs. Dimple, Faculty member.
- 2) Mrs. Surinder Kaur Pannu, nominated member by D.C., Gurdaspur
- 3) Chairman Standing Discipline Committee -Mr. Dilraj Singh, Senior Lecturer
- 4) Mrs. Harmanpreet, Faculty member
- 5) Representative of Staff - Mrs. Anju Bala
- 6) Principal, IHM Gurdaspur.

xxvii) Re-Assessment cum Demand Notice by Income Tax Department for AY.2015-16

A Re-Assessment cum Demand Notice by Income Tax Department for AY.2015-16 was received with a demand of Rs.119.11 Lac against Nil demand in assessment completed in Nov-2017. Accordingly after engaging an expert, an appeal has been filed and after rectification in computation the demand has been reduced to Rs. 56.80 Lac, which is contingent liability in nature as the appeal is under consideration by the department.

xxviii) INCOME & EXPENDITURE A/C

The Net Surplus/Deficit of Income over Expenditure for the year 2023-24 after depreciation is Rs. (-29.04) Lakhs.

Annexure "A"

) Performance-Cum-Achievement Report In Respect of ongoing Projects with Central Govt. Assistance. Utilization of Central Assistance.

(Amount in Lacs)

Sl No.	Name of Project	GOT's reference number and date	Amount sanctioned	Amount released	Executing Agency	Physical progress	Expenditure incurred	Reasons for time over-run if any, reasons for cost over-run if any
1	2	3	4	5	6	7	8	9
1	Executive Development Centre	No. 57(1)/2007- HRD Dated 10/9/2008	Rs.258.00	Rs. 248.00	PWD,B&R Gurdaspur	75% completed	100 % (As per UC by Executing Agency)	As per resolution No.47.2 [46.2 (45.15)] by the BoG's, the proposal for alternate use of EDC has been sent to MoT for in-principle approval.

) Status relating to Court Case as on 31-03-2024

Annexure "B"

Sr No.	Case Title OA/WP. NO:	3	4	5	6	7	8	9	10	11	12
	Subject matter of the case (in not more than 100 words)	Stage of the case	Whether any delay in filing paper	If reply to (5) is yes, the reason there fore	Whether any interim order passed	If yes the stage of implem entatio n (specify if there is any delay)	Whether final order pass ed	If yes, the brief Summary thereof and the stage of implem entatio n	Whether the MOT appris ed of the final order	In case the orde is appe ed again st the whet er MoT appr val obta ed	
1	CM/431/ 2018	3	4	5	6	7	8	9	10	11	12
1	Sh. Prithvi Raj working as peon in this Institute w.e.12-12-1994 & was removed from service on 17-02-2009 with various charges of misconduct. Civil suit was filed by him against the Institute on 17-07-2014, Gurdaspur for Specific relief U/O 39 rule read with 151 CPC.	The writ petition No. Cs/1347/2014 was disposed off on 28.08.2018 by the Hon'ble court in favour of Institute. Thereafter, plaintiff filed a civil appeal in the Court of additional District Session Judge, Gurdaspur against the judgment & decree dated 28.08.2018. Next hearing is due on 04.10.2024	No	-	No	N.A.	No.	N.A.	N.A.	N.A.	N.A.
2	M.A No. 68 of 2015 M.A No.69 of 2015	Appeal in the Court of Arbitrator Commissioner, Jalandhar for enhancement of compensation of land.	No	-	No	N.A.	No.	N.A.	N.A.	N.A.	N.A.
3	CS/577/ 2020	Mrs. Kamla (Sweeper) was deployed by outsourced agency i.e M/s Jyoti Samajik Sewa Sanstha (JSSS), New Delhi in this Institute & was transferred/ removed from service by the agency. A Civil suit filed by her against M/s JSSS, New Delhi & the Institute (Respondent No.2) on 18-06-2020 in the court of Civil Judge, Junior Division, Gurdaspur	No	-	No	N.A.	No.	N.A.	N.A.	N.A.	N.A.

PART - II

AUDITED STATEMENTS

OF

ACCOUNTS

FOR THE YEAR ENDED

31ST MARCH 2024

AND

AUDITOR'S REPORT

AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS
OPP. ABC CINEMA, Hazipur Road
Dasuya-144205, Distt. Hoshiarpur
Ph: - 01883-502088, 98159-61063

To,
The Principal / Secretary,
Institute of Hotel Management
Catering & Nutrition,
Gurdaspur.

Subject: Audit Report, 2023 – 2024

Sir,

- (i) We have examined the Balance Sheet as at 31-03-2024 and the income and expenditure or Profit and Loss Account for the year ended on that date attached herewith of **Institute of Hotel Management Catering & Nutrition, Distt. Gurdaspur.**
- (ii) We certify that the Balance Sheet and the Income and Expenditure Account or Profit and Loss Account are in agreement with the books of account maintained by the head office at **Institute of Hotel Management Catering & Nutrition, Distt. Gurdaspur** and NIL branches.
- (iii) Subject to comments below
 - (a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit.
 - (b) In our opinion proper books of account have been kept by the head office and branches of the above named fund, or trust, or institution or any university or other educational institution or any hospital or other medical institution so far as appears from our examination of the books of account.
 - (c) In our opinion and to the best of our information and according to the information given to us the said accounts read with notes thereon, if any, give a true and fair view.
 - (1) In the case of the Balance Sheet of the state of affairs of the above-named fund, or trust, or institution or any university or other educational institution or any hospital or other medical institution as at 31-03-2024 and
 - (2) In the case of Income & Expenditure Account or Profit and Loss Account surplus or deficit or Profit or Loss for the year ended on that date.

FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS.

Sd/-
AMIT MARWAHA
Membership No: 505970.

Place: Gurdaspur
Dated: 14-08-2024

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

BALANCE SHEET AS ON 31st MARCH 2024

	BALANCE SHEET	Schedule	(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
A	<u>CORPUS/CAPITAL FUND & LIABILITIES</u>			
1	CORPUS / CAPITAL FUND	1	31,26,15,151	31,01,75,294
2	RESERVES & SURPLUS	2	(1,25,64,022)	(39,08,257)
3	EARMARKED / ENDOWMENT FUNDS	3	17,09,87,888	18,30,64,567
4	SECURED LOANS & BORROWINGS	4	-	-
5	UNSECURED LOANS & BORROWINGS	5	-	-
6	DEFERRED CREDIT LIABILITIES	6	-	-
7	CURRENT LIABILITIES & PROVISIONS	7	7,57,60,598	8,00,57,632
	TOTAL		54,67,99,615	56,93,89,236
B	<u>ASSETS</u>			
1	FIXED ASSTES	8	17,57,70,283	17,93,70,241
2	INVESTMENTS-EARMARKED FUNDS	9	-	-
3	INVESTMENTS-OTHERS	10	-	-
4	CURRENT ASSETS,LOANS, ADVANCES ETC	11	37,10,29,332	39,00,18,995
5	MISCELLANEOUS EXPENDITURE (to the extent not written off or adjusted)		-	-
	TOTAL		54,67,99,615	56,93,89,236
	Significant Accounting Policies	24		
	Contingent liabilites & Notes to Accounts	25		

FOR INSTITUTE OF HOTEL MANAGEMENT CATERING
& NUTRITION GURDASPUR

Sd/- Sd/ Sd/
 (Gurdev Singh) (Sudesh Sharma) (Ashwani Kachroo)
 Accountant Admn. Officer Principal I/c

Place : Gurdaspur
Dated : 14-08-2024FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS

Sd/-
 (Amit Marwaha)
 Membership No. 505970

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2024

	INCOME & EXPENDITURE ACCOUNT	Schedule	(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
A	INCOME			
1	Income from Sales / Services	12	2,32,672	1,18,804
2	Grants - in - Aid / Subsidies	13	-	-
3	Fees / Subscription	14	3,90,80,587	4,60,14,730
4	Income from Investments (Earmarked & other funds)	15	95,60,143	61,48,258
5	Income from Royalty, Publication etc	16	-	-
6	Interest Earned	17	2,08,11,659	1,66,13,405
7	Other Income	18	14,24,736	13,34,271
	Increase / Decrease in stock- of Finished Goods & Work -in-progress	19	-	-
	TOTAL - A		7,11,09,797	7,02,29,468
B	EXPENDITURE			
1	Establishment Expenses	20	4,43,87,540	4,34,30,614
2	Other Administrative Expenses	21	2,08,60,904	2,39,67,611
3	Expenditure on Grants, Subsidies etc	22	-	-
4	Interest	23	-	-
	TOTAL		6,52,48,444	6,73,98,225
	Balance / Surplus before Depreciation		58,61,353	28,31,243
5	Depreciation (Corresponding to Schedule- 8)		87,65,559	92,43,606
	TOTAL - B		7,40,14,003	7,66,41,831
	Balance/Surplus of Expenditure over Income A/c carried to Reserves & Surplus.		(29,04,206)	(64,12,363)

FOR INSTITUTE OF HOTEL MANAGEMENT CATERING
& NUTRITION GURDASPUR

FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS

Sd/- Sd/ Sd/
(Gurdev Singh) (Sudesh Sharma) (Ashwani Kachroo)
Accountant Admn. Officer Principal I/c

Sd/-
(Amit Marwaha)
Membership No. 505970

Place : Gurdaspur
Dated : 14-08-2024

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

	Schedule - 1 Corpus / Capital Fund		(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
1	As per last account		31,01,75,294		30,12,63,521
2	Add: - Grants/Funds Utilised during the Year				
a	Grant - IHM Expansion	-	-	-	-
b	Fund - IDF-Equip, Furniture etc.	-	-	-	-
c	Fund - Set Aside (Reserve & Surplus)	24,39,857	24,39,857	89,11,773	89,11,773
3	Less	-	-	-	-
4	Net at the year end		31,26,15,151		31,01,75,294

	Schedule - 2 Reserves & Surplus		(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
1	Balance at the beginning of the year		(39,08,257)		91,46,882
2	Add contributions/Transferred from SAF Less Tax Paid :-		-		8,61,645
3	Balance of Net Income/ Surplus transferred from the Income & Expenditure A/c.		(29,04,206)		(64,12,363)
4	Fund Transfer :-				
	Less - Tax Paid (unutilized SAF)	57,51,559		5,06,531	
	Less - Trf to the Setting Aside Fund	-		70,00,000	
	Less - Trf/adjusted towards receivable not received from MoT	-		-	
			57,51,559		75,06,531
5	Balance at the year end		(1,25,64,022)		(39,08,257)

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31 ST. MARCH 2024

	Schedule - 3 Earmarked/Endowment Funds	Fund Student Activity	Fund Student Medical	Fund Institutional Development (IDF)	Fund Retirement Benefits (P&G)	Funds (Ftn. Awards/Tellers, Scholarships (NSCNS etc.))	Fund Awards leader Sharma	Fun Setting Aside (SAF)	Amount-Rs. Total Current Year 2023-24	Amount-Rs. Total Previous Year 2022-23
A	Opening balance.	1,51,739	12,29,268	14,10,68,832	25,54,257	7,39,960	3,30,511	3,70,00,000	18,30,84,887	19,19,32,367
B	Additions:-									
B-1	Grants/Endowments	-	-	-	-	-	-	-	-	-
B-2	Fees Received/Transferred	-	-	-	-	-	-	-	-	-
B-3	Transfers Reserve/ Surplus	-	-	-	-	-	-	-	-	-
B-4	Fees & Subscriptions/Magazine	-	-	-	-	53,181	26,537	-	-	70,00,000
B-5	Interest Received /Accrued	-	-	-	-	-	-	-	-	5,000
B-6	Other adjustment/Fund Received	-	-	-	-	-	-	-	79,718	55,594
	TOTAL - B	-	-	-	-	53,181	26,537	-	79,718	70,00,894
B	TOTAL - B = (A+B)	1,51,739	12,29,268	14,10,68,832	25,54,257	7,93,141	3,57,048	3,70,00,000	18,31,44,285	19,89,92,901
C	LESS: Utilisation/Expenditure									
C-1	Capital expenditure									
1	Fixed Assets	-	-	-	-	-	-	24,39,857	24,39,857	61,88,976
2	Other : Project in progress	-	-	-	-	-	-	-	-	27,22,797
	Total - C-1	-	-	-	-	-	-	24,39,857	24,39,857	89,11,773
C-2	Revenue Expenditure									
1	Scholarships & prizes	-	-	-	-	1,000	3,658	-	4,658	6,658
2	Printing of Magazine	-	-	-	-	-	-	-	-	-
3	Payments / Exp.	-	-	-	-	-	-	-	-	-
4	Student Activity & Competition	1,51,739	-	-	-	-	-	-	1,51,739	-
5	Transfer to Income (Unutilized SAF)	-	-	-	-	-	-	95,60,143	95,60,143	61,48,258
6	Transfer to Reserve/Surplus	-	-	-	-	-	-	-	-	6,61,645
	Total - C-2	1,51,739	-	-	-	1,000	3,658	95,60,143	97,16,640	70,16,661
	TOTAL - C	1,51,739	-	-	-	1,000	3,658	1,20,90,000	1,21,66,397	1,69,38,334
D	Closing Balance D = (B- C)	-	12,29,268	14,10,68,832	25,54,257	7,92,141	3,53,390	2,50,00,000	17,09,87,888	18,30,54,567

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR,
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 4 Secured Loans and Borrowings		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Central Govt.	-	-
2	State Govt. (Specify)	-	-
3	Financial Institutions		
	a) Term Loans	-	-
	b) Interest Accrued & due	-	-
4	Banks		
	a) Term Loans	-	-
	Interest accrued & due	-	-
	b) Other Loans (Specify)	-	-
	Interest Accrued & due	-	-
5	Other Institutions and Agencies	-	-
6	Debentures and Bonds	-	-
7	Others	-	-
TOTAL		-	-
Note: Amounts due within one year			

Schedule - 5 Unsecured Loans and Borrowings		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Central Govt.	-	-
2	State Govt. (Specify)	-	-
3	Financial Institutions	-	-
4	Banks		
	a) Term Loans	-	-
	b) Other Loans (Specify)	-	-
	Other Institutions and Agencies	-	-
5	Debentures and Bonds	-	-
6	Fixed Deposits	-	-
7	Others	-	-
TOTAL		-	-
Note: Amounts due within one year			

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 6			(Amount Rs.)	(Amount Rs.)
Deferred Credit Liabilities:			Current Year	Previous Year
			2023-24	2022-23
1	Acceptances secured by Hypothecation of capital equipment and other assets:		-	-
2	Others:		-	-
TOTAL			-	-
Note: Amounts due within one year:				

Schedule - 7			(Amount Rs.)	(Amount Rs.)
CURRENT LIABILITIES & PROVISIONS			Current Year	Previous Year
			2023-24	2022-23
A	CURRENT LIABILITIES			
1	Sundry creditors:			
-	For goods - Capital Payments	-		-
-	For others - Prov Item, Vegetable, Service etc.	2912834		2662803
-	For others	-		-
			29,12,634	26,62,803
2	Advances received :-			
	Fees / Charges - Hostel	2,19,000		4,59,000
	Fees / Charges - Mess	34,13,778		38,64,279
	Fees - Supplementary (Exam)	-		-
	Fees - Examination	-		1,34,063
	Fees - Minor Charges (Institutional)	1,10,160		1,93,080
	Fees - Sports activities	14,600		30,600
	Fees - Tuition	31,82,360		45,18,827
	F&P - (Exam; Tuition, Minor Institute Charges)	8,24,320		9,26,100
-	IGNOU EXAM Fee/Students Advance	-	77,64,218	1,01,25,969
3	Deposits from students:			
-	Cautions Money - Institute	28,66,710		31,23,500
-	Locker Money/Rent	7,800		14,850
-	Cautions Money - Hostel	8,12,900		11,30,900
	Cautions Money - F&P Diploma (Inst. & Locker)	5,34,500		3,56,700
	Cautions Deposit Mess	5,26,648	47,48,558	53,43,398
4	Deposits (EMD):	2,46,000		3,12,000
	Security Deposits (Suppliers)	43,92,324	46,38,324	30,86,250

**INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR,
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024**

Schedule - 7 CURRENT LIABILITIES & PROVISIONS			(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
5	<u>Statutory liabilities(GIS,GPF,ESIC,EPF)</u>				
a	Overdue		-		-
b	Others		-		-
6	<u>Other current liabilities</u>				
-	Payable - Fees Excess/Suppl students	4,11,373		6,61,938	
-	Payable - Audit Fees	54,516		54,516	
-	Payable - Exam Fees Suppl.	15,700		39,600	
-	Payable - Part Time Visiting Faculty (remuneration)	-		8,925	
-	Payable - Expenses / R&M/AMC/Misc	9,777		3,16,890	
-	Payable - Exam Fees NCHMCT	4,20,500		-	
-	Payable - NCHMCT (Advetisement CFA)	-		97,771	
-	Payable - Staff Other (GPF interest difference)	46,086		1,91,527	
-	Funds -with LIC - Gratuity Fund	1,61,38,454		1,65,13,864	
-	Funds -with LIC - Leave Encashment	78,46,058		96,69,372	
-	Funds -with LIC - Pension Scheme	2,95,83,217		2,98,55,190	
-	Funds -with LIC - Gratuity Fund - New	8,43,841		7,90,859	
-	Funds -with LIC - Leave Encashment - New	3,27,342	5,56,96,864	3,06,760	5,85,07,212
7	<u>Book overdraft in Bank Account</u>		-		-
8	<u>Un - Utilised Grants-in-aid: - Capital</u> <u>(Detailed UC attached for reference)</u>				
	<u>Un - Utilised Grants-in-aid: - Other</u>				
-	Grant-Scholarship-SCTop Class Education	-	-	-	-
	TOTAL - A		7,57,60,598		8,00,57,632
B	<u>PROVISIONS</u>				
1					
	TOTAL - B				
	TOTAL - A+B		7,57,60,598		8,00,57,632

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31 MARCH 2024

Sr. No.	Description	Dep Rate WDV	Schedule 8 - Fixed Assets & Depreciation (in Rs.)				G R O S S B L O C K (in Rs.)				D E P R E C I A T I O N (in Rs.)				NET BLOCK (in Rs.)	
			Op. Cost	Additions	Sales/Trf W/Otr	Total Cost	Dep Till	Dep for Adjustment	Deduction/Trf Adjustment	Total Dep	Net Value	Net Value				
			01-04-2023	2023-24	2023-24	31-03-2024	31-03-2023	2023-24	2023-24	2023-24	31-03-2024	31-03-2023				
1	Land - (Free of Cost)		1	-	-	1	-	-	-	-	1	1				
2	Buildings	5	23,89,39,769	31,01,699	-	24,00,38,468	9,47,05,889	72,00,695	-	10,19,06,581	13,81,31,877	14,22,30,883				
3	Books	40	17,32,918	2,947	-	17,35,865	19,78,531	22,438	-	17,80,969	34,896	54,387				
4	Computers	40	57,90,893	-	-	57,90,893	59,39,971	60,284	-	57,00,256	90,425	1,50,709				
5	Equipment	15	2,97,47,395	22,968	-	2,97,70,363	2,14,48,529	12,46,527	-	2,26,95,096	70,74,997	82,88,856				
6	Furniture & Fixtures	10	66,48,981	24,500	-	66,73,481	46,52,967	2,11,312	-	47,63,879	19,09,302	20,96,114				
7	Vehicles	15	12,18,234	-	-	12,18,234	10,59,220	24,303	-	10,80,523	1,37,711	1,82,814				
	TOTAL-ASSETS		28,20,74,869	31,81,804	-	28,52,56,672	12,90,81,704	87,66,559	-	13,78,47,263	14,73,79,209	15,25,92,964				
8	Cap. Work-In-Progress-Building		15,77,277	20,13,797	-	35,91,074	-	-	-	-	35,91,074	15,77,277				
9	Cap. Work-In-Progress-EDC		2,48,00,000	-	-	2,48,00,000	-	-	-	-	2,48,00,000	2,48,00,000				
10	Total = Cap W.I.P		2,63,77,277	20,13,797	-	2,83,91,074	-	-	-	-	2,83,91,074	2,83,77,277				
11	TOTAL - CURRENT YEAR		30,84,81,946	61,65,801	-	31,36,47,746	-	87,66,559	-	13,78,47,263	17,67,70,263	17,93,70,241				
12	TOTAL - PREVIOUS YEAR		30,26,00,513	60,91,432	-	30,84,91,945	-	92,43,696	-	12,90,81,704	17,53,70,241	18,27,62,415				

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 9 INVESTMENTS FROM EARMARKED FUNDS		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	In Government Securities	-	-
2	Other approved Securities	-	-
3	Debentures and Bonds	-	-
4	FDRs/STDs	-	-
TOTAL		-	-

Schedule - 10 INVESTMENTS - OTHERS		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	In Government Securities	-	-
2	Other approved Securities	-	-
3	Debentures and Bonds	-	-
4	Others-	-	-
TOTAL		-	-

Schedule - 11 CURRENT ASSETS, LOANS & ADVANCES		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
A	Current Assets:		
1	<u>Inventories</u>		
	a. Stores (Provisions .. etc)	3,75,045	3,55,512
	b. CCIE Coupons	40,000	-
		-	3,55,512
2	<u>Sundry Debtors:</u>		
(i)	Debts O/S for a period exceeding six months	-	-
(ii)	Funds -with LIC - Gratuity Fund	1,61,38,454	1,65,13,864
(iii)	Funds -with LIC - Leave Encashment	78,46,058	96,69,372
(iv)	Funds -with LIC - Pension Scheme	2,95,83,217	2,98,55,190
(v)	Funds -with LIC - Gratuity Fund - New	8,43,841	7,90,859
(vi)	Funds -with LIC - Leave Encashment - New	3,27,342	3,08,760
(vii)	IGNOU A/c	-	-
(viii)	Advance Tax Paid	-	15,00,000
(ix)	Sunrise Facilitators (P) Ltd	-	7,440
		5,47,38,912	5,86,43,485

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 11 CURRENT ASSETS, LOANS & ADVANCES			(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
3	<u>Cash and Bank Balances</u>				
	a) Cash in hand (including imprest)			-	-
	b) <u>Bank Balances (with SBI GSP.)</u>				
	In Current Accounts	5,18,440		4,47,402	
	In Current Accounts - CBSP	61,842		91,971	
	In Saving Accounts	17,91,945		28,09,224	
	In Fixed Deposit Accounts (Revenue)	11,58,00,000		13,07,00,000	
	In Fixed Deposit Accounts (Set aside Fund)	2,50,00,000		4,24,00,000	
	In Fixed Deposit Accounts (Endw Funds)	11,07,041	14,42,79,268	11,07,041	17,75,55,638
4	<u>Other Funds Bank Balances-with SBI GSP</u>				
	In Saving Accounts - IDF	73,832		14,031	
	In Saving Account GP - Superannuation	5,000		5,000	
	In Saving Accounts - Trustee -Gp-Gratuity	12,513		9,865	
	In Fixed Deposit Accounts (IDF)	14,09,85,000		14,09,85,000	
	In Fixed Deposit Accounts (P&G)	25,45,000	14,36,21,345	25,45,000	14,35,58,696
	TOTAL - A		34,30,54,570		38,01,13,331
B	<u>LOANS, ADVANCES & OTHER ASSETS</u>				
1	a) <u>Loans</u>				
	b) <u>Staff</u>	1,00,095		1,395	
	c) <u>Advance Festival</u>	-	1,00,095	-	1,395
2	<u>Advances (amount recoverable in cash or in kind or for value to be received)</u>				
	a) On capital Account :				
	b) Others				
	- TDS	2,484		1,559	
	- XEN PWD - Gurdaspur (Electrical Asr)	-		3,26,000	
	- XEN CPWD Amritsar- (Civil)	-		5,17,723	
	- XEN PWD - (Civil)	-	2,484	16,79,074	27,24,356
3	<u>Prepaid expenses</u>				
	a. Insurance/GIS	8,38,190		8,21,650	
	b. Internet / Amc/ Other expenses	1,25,368	9,63,558	1,98,911	10,20,581
4	<u>Security Deposits</u>				
	Telephone & PSPCL	3,38,649		3,38,649	
	Others- LPG Connection	61,400	4,00,049	61,400	4,00,049

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR,

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 11 CURRENT ASSETS, LOANS & ADVANCES			(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
5	<u>Income Accrued,</u>				
a	FDRs-Investment/ E/ Funds-IDF	1,07,97,031		8,77,828	
b	FDRs-Investment/ E/ Funds-P&G	1,88,597		5,331	
c	FDRs-investments-Main-Revenue	95,02,525		11,40,768	
d	On Savings A/c	1,379		1,906	
e	FDRs-Inder sharma foundation	28,083		1,546	
f	FDRs-Financial Assiatance/ scholarship	53,953	2,05,71,568	772	20,28,151
6	<u>Receivables:-</u>				
	CFA - CBSP-HSRT(Exp.) FROM MOT GOI	54,42,155		34,63,533	
	CFA - FROM MOT GOI(Swacchta Action Plan)	-		6,866	
		-	54,42,155		34,70,399
	<u>Fees Receivable:-</u>				
	Fees Examination	-		-	
	Fees Minor Charges/ Fees Institutional	18,000		10,800	
	Fees Receivable- Partial	16,553		7,253	
	Fees Tuition	4,55,500		2,38,200	
	Fee Admission	4,800	4,94,853	4,500	2,60,753
	Total - B		2,79,74,762		99,05,664
7	G.P.F A/c. (Fdr's, R.D. savings etc)		-		-
8	N.P.S A/c. (Fdr's, R.D. savings etc)		-		-
	Total - A + B		37,10,29,332		39,00,18,995

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 12 INCOME FROM SALES / SERVICES			(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
1	Fees/Charges- Trngs/Festivals/ODC(Net)		58,610		34,153
2	Sale of Scrap, Newspapers etc.		6,543		1,068
3	Mess-Food Charges		1,67,519		83,595
	TOTAL		2,32,672		1,18,804

Schedule - 13 GRANTS / SUBSIDIES RECEIVED			(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
1	Government of India, Ministry of Tourism		-		-
2	State Government(s)		-		-
3	Government Agencies		-		-
4	Institutions/Welfare bodies		-		-
5	International organisations		-		-
6	Others		-		-
	TOTAL		-		-

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 14 FEES / SUBSCRIPTIONS		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Fees - Admission/ Registration	1,83,350	1,77,600
2	Fees - Examination	8,38,333	9,39,318
3	Fees - F & P Diploma Course	45,30,580	28,58,540
4	Fees - Sports Activities/Gymnasium	1,33,000	2,15,600
5	Fees - Supplementary	11,100	8,750
6	Fees - Hostel	19,96,500	32,91,000
7	Fees - IGNOU Supplementary Exam	-	-
8	Fees - Mess	34,94,081	43,26,397
9	Fees - Mid Term Exam/Class Test	16,200	3,800
10	Fees- Tuition	2,47,11,982	3,18,59,905
11	Fees/Charges - CBSP (HSRT & STC)	19,78,622	10,04,803
12	Fees - Minor Charges/Fees (Institutional)	11,66,859	13,29,217
TOTAL		3,90,80,587	4,60,14,730

Schedule -15 INCOME FROM INVESTMENTS		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23	(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
		On Earmarked funds		Others	
1	<u>On Term Deposits & savings a/c (With SBI Gsp)</u>				
	Fund - IDF	-	-	-	-
	Fund - P&G	-	-	-	-
	Fund - LIC -GGCA	-	-	-	-
	Fund - LIC -GLES	-	-	-	-
2	<u>On Savings Account</u> (With SBI Gsp)	-	-	-	-
3	<u>On Loans</u> To Staff	-	-	-	-
4	<u>Un-utilized Set Aside Fund</u>	95,60,143	61,48,258	-	-
TOTAL		95,60,143	61,48,258	-	-
Transferred to Earmarked / Endowment Fund		-	-	-	-
Total		95,60,143	61,48,258	-	-

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 16 INCOME FROM ROYALTY,PUBLICATION		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Income from Royalty	-	-
2	Income from Publications	-	-
3	others	-	-
TOTAL		-	-
Schedule - 17 Interest Earned		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	On Term Deposits (With SBI Gsp)	2,07,21,465	1,65,29,357
2	On Savings Account (with SBI Gsp)	65,358	66,514
3	On Loans To others : Security Electricity	24,836	17,153
4	On Debtors		
5	On Income Tax -Refund		381
TOTAL		2,08,11,659	1,66,13,405
Schedule - 18 OTHER INCOME		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Canteen - Rent	69,199	53,478
2	Electricity & Water Charges	4,15,337	4,39,020
3	Fees/Charges - Staff - Lunch	32,213	62,468
4	Fees/Charges Guest accomodation	18,100	5,350
5	Fees/Charges Log Books & Prospectus	27,575	25,945
6	Fees/Charges Tender Documents	16,800	3,900
7	Fines	1,49,978	4,24,391
8	License Fees (Residences)	2,77,746	1,17,236
9	Misc. Income/forefet etc.	1,30,278	581
10	RTI	10	52
11	Unclaimed Caution Money - (Hostel)	90,000	57,000
12	Unclaimed Caution Money - (Inst)	1,33,000	1,01,500
13	Unclaimed Locker Money	10,500	9,150
14	Unclaimed Mess Deposit	54,000	34,200
TOTAL		14,24,736	13,34,271

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR,

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

Schedule - 19 INCREASE/DECREASE IN STOCK OF FINISHED GOODS& WORK-IN-PROGRESS		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Closing Stock		
	- finished product	-	-
	- work-in-progress	-	-
2	Less : Opening Stock		
	- finished product	-	-
	- work-in-progress	-	-
	Net increase/ decrease	-	-

Schedule - 20 ESTABLISHMENT EXPENSES		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
1	Guest Faculty/Part time Faculty	64,250	98,250
2	Interest on G.P.F./ N.P.S. A/C	46,066	1,91,527
3	L.T.C.	1,19,314	2,04,424
4	Staff-Medical Reimbursement-in/outdoor	6,56,003	6,94,437
5	Staff-Medicaid Insurance Prem.	8,60,567	7,68,420
6	Outsourced Exp(Security,H/K&Hort,Maint)	54,85,909	55,68,919
7	LIC - Gratuity Contribution /Premium	10,00,000	8,01,796
8	LIC - Leave Encashment Contribution/Prem.	7,00,000	4,82,084
9	LIC - Pension Contribution/Premium/ Prov.	20,00,000	11,00,000
10	Establishment Exp- Inst.	6,70,978	11,39,352
11	Salary -Basic, DA, Leave Ench, Allow.etc,	2,95,92,764	2,91,26,151
12	Salary - Bonus	-	1,58,864
13	Salary - Contribtn to EPF & NPS	25,54,553	25,36,471
14	Staff - Re-imburement of Tution Fees	5,67,000	5,40,000
15	Staff - Training & Development Expenses	70,116	8,499
16	Staff - Uniform Expenses	-	9,400
	TOTAL	4,43,87,540	4,34,30,614

**INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR,
SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024**

Schedule - 21 OTHER ADMINISTRATIVE EXPENSES		(Amount Rs.) Current Year 2023-24	(Amount Rs.) Previous Year 2022-23
A	OPERATIONAL EXPENSES		
1	Cleaning Material, Chemical etc	8,923	25,422
2	Conveyance & Cartage	-	-
3	Diesel (DG Set)	5,08,032	5,14,558
4	Electricity Charges - PSPCL	35,62,886	38,41,006
5	Food & Other Expenses - Mess	34,63,259	43,21,112
6	Gas, Fuel, Coal	3,54,764	3,54,461
7	Hostel & Mess Estbt, O/Source etc Exp	43,78,405	43,76,877
8	Light/Consumable items-Glassware,Crockery	64,269	1,15,072
9	R & M-AMC-Computers, EPBX, Xerox..	12,25,193	13,30,272
10	R & M.-Buildgs/Comp/Elect/Equip/ Hostel/F&F.	5,64,887	9,55,447
		1,41,28,618	1,58,34,227
B	ACADEMIC EXPENSES		
1	Awards - IHM	3,000	21,800
2	CBSP Expenses	4,91,436	8,59,907
3	Food Expenses - Training Labs	39,14,353	47,76,375
4	Examination Expenses+ Mid term exam+IGNOU	4,35,732	4,33,193
5	I-card expenses	13,500	41,430
6	Newspapers & Periodicals/Magazine Exp.	44,919	39,151
7	Training & Placement Expenses-Students	8,860	85,324
8	Student Activities/Magazine Expenses	2,03,034	3,60,412
		51,14,834	66,17,592
C	ADMINISTRATIVE EXPENSES		
1	Advertisement & Publicity	46,008	50,700
2	Audit Fees	54,516	54,516
3	Hindi Raj Bhasha Parliamentary committee	2,77,612	-
4	First Aid	5,106	5,367
5	General Expenses	22,782	26,434
6	Insurance	1,59,113	1,73,509
7	Professional & Legal Charges	1,15,500	1,33,953
8	Meeting Expenses	-	7,915
9	Petrol/ Diesel - Van & Innova	1,23,997	1,55,033
10	Postage, Courier	13,711	16,964
11	Printing & Stationery	1,08,334	1,93,568
12	Recruitment Expenses	-	16,060
13	Repair & Maintenance- Vehicles	20,676	37,675
14	Rent Rate & Taxes (GST)	11,448	20,869
15	Telephone, Fax, E-mail,Internet	2,11,231	4,86,514
16	Travelling Allowances (T.A.)	4,47,418	1,34,697
		16,17,452	15,15,792
	TOTAL- (A+B+C)	2,06,80,904	2,39,67,611

INSTITUTE OF HOTEL MANAGEMENT, CATERING AND NUTRITION, GURDASPUR.

SCHEDULES FORMING PART OF BALANCE SHEET AS ON 31st MARCH 2024

	Schedule - 22 EXPENSES ON GRANTS, SUBSIDIES		(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
1	Grants given to Institutions/ Organisations				-
2	Subsidies given to Institutions/Organisation		-		-
3	Expenses on utilisation of Grant		-		-
	TOTAL		-		-

	Schedule - 23 INTEREST		(Amount Rs.) Current Year 2023-24		(Amount Rs.) Previous Year 2022-23
1	ON FIXED LOANS		-		-
2	ON OTHER LOANS(including Bank charges)		-		-
3	OTHERS		-		-
	TOTAL		-		-

INSTITUTE OF HOTEL MANAGEMENT CATERING & NUTRITION, GURDASPUR.

SCHEDULE- 24 - SIGNIFICANT ACCOUNTING POLICIES.

1. **ACCOUNTING CONVENTION**
The Financial statements are prepared on the basis of historical cost convention unless otherwise stated and on accrual method of accounting.
2. **INVENTORY VALUATION**
The inventories are valued at cost on FIFO basis.
3. **INVESTMENTS**
The Investments are valued at Cost.
4. **FIXED ASSETS**
The Fixed Assets are stated at cost of acquisition, including freight and taxes and direct expenses related to the acquisition less depreciation. The Fixed assets acquired by way of grants, IDF are capitalized at values stated by corresponding credit to Capital Fund. The Buildings have been capitalized at the value/ figures available as per certified statement/utilization certificate submitted by the executing agencies.
5. **DEPRECIATION**
The Depreciation has been provided on Written Down Value (W.D.V.) as per the rates specified in the Income Tax Act 1961
6. **EARMARKED / ENDOWMENT FUNDS**
 - The Amount shown in the Student Activity fund is the fees, Magazine Fees, Subscriptions recd. The Expenses on student Activities, Competitions, Magazines are met from this fund. No separate investment is made from this Fund.
 - The Pension & Gratuity Fund was created to meet the future liabilities on account of Pension, Gratuity & Leave encashment from this fund. The provision for retirement benefits is made on yearly basis on the assumption that employees are entitled to receive the benefits as at each year-end. The fund has a separate account. The interest credited on P&G during the year has been accounted as income of the Institute.
 - The Institute has an arrangement with LIC of India, Chandigarh Branch for gratuity & leave encashment & pension scheme. The amount paid to LIC, Chandigarh is reflected separately & interest is credited to the fund as per the LIC Statement.
 - The Institutional Development Fund has been created out of Surplus. The fund is credited by the equivalent amount of Depreciation. The fund is to meet the future overall development & requirements of the Institute. The interest credited on IDF during the year has been accounted as income of the Institute.
7. **GOVERNMENT GRANTS**
 - The Government Grants-in-aid of the nature of contributions towards capital cost of setting up assets are treated as Capital Fund.
 - The Grants/CFA received under CBSP scheme is accounted as per the laid parameters and transferred to income of Institute to meet the expenses thereof.
8. **INCOME TAX**
The Institute is registered under sec. 12AA of Income Tax Act 1961.

SCHEDULE - 25 - CONTINGENT LIABILITIES & NOTES TO ACCOUNTS.

A) CONTINGENT LIABILITIES:

1. Sh. Prithvi Raj ex-peon of this Institute who was removed from service in Feb, 2009. He had filed a civil suit at Gurdaspur for mandatory injunction to reinstate him in service and release of salaries and allowances thereon along with interest with costs. This case was disposed off on 28.08.2018 by the Hon'ble court in favour of Institute. Thereafter, plaintiff filed a Civil Appeal in the Court of Additional District Session Judge, Gurdaspur against the Judgement & decree dated 28.08.2018.

B) NOTES TO ACCOUNTS: -

1. Various heads of accounts have been re-grouped and re-arranged to match the current year's figures.
2. The Income and Expenditure have been accounted on accrual basis.
3. The Grants/CFA received under CBSP-Huner-Se-Rozgar scheme is accounted as per the laid parameters and transferred to income of institute to meet the expenses thereof.
4. The Buildings/Development projects have been accounted for based on the Value/ Amount intimated as per certified statements, utilization certificates by the executing agencies. The advances issued to executing agencies i.e. PWD, CPWD have been settled and expenditure accounted and capitalized based on the utilization certificate submitted by the executing agencies
5. An amount Rs. Nil transferred from Reserve & Surplus Account to IDF Account on account of depreciation during the financial year, since it had a negative balance of Rs. 39.08 lacs.
6. Outstanding/unclaimed security, dues/receivable pending written back/forfeited as per the accounting practice.
7. The funds & investments related to retirement benefits are shown in current assets & current liabilities respectively. Updated on the basis of Statements of policy accounts provided by the LIC of India. The funds under Earmarked Funds, Institutional Development Fund (I.D.F), Pension & Gratuity Fund (P&G) are invested in term deposits with SBI. The interest credited on IDF, and P&G during the year has been accounted as income of the Institute.
8. The Set Aside Fund (SAF) due to be utilized of Rs.120.00 lacs upto 31/03/2024 as per laid provision under section 11 of the Income Tax Act 1961, Rs.24.40 lacs was utilized and balance unutilized amount of Rs. 95.60 lacs, now accounted as deemed income under the head Income from Investment Earmarked & Endowment Funds (SAF) and advance tax Rs. 35.00 lacs has been deposited thereon during the year.
9. As per R&P account , the opening balance of fund was Rs. 32.11 crores, the closing balance was Rs.28.79 crores, thereby Rs. 3.32 crores have been utilized during FY.2023-24 for operational activities by the Institute

INSTITUTE OF HOTEL MANAGEMENT CATERING & NUTRITION, GURDASPUR

UTILIZATION CERTIFICATE FOR F.Y. 2023-24

Sr. No.	Sanction/Letter No. & date	Amount (Rs.)	Purpose/Remarks
(i)	Nil Grant-in-aid/CFA received during the financial year.	-	-

1. Opening balance of Rs. 34,63,533/- (expenditures) under CBSP Scheme (HSR,STC & EP), Grant-in-aid/CFA received Rs. Nil & Rs. 19,78,622/- expenditures accounted for the trained candidates during the year. The closing balance of Rs. 54,42,155/- spent from own funds towards the training expenses under CBSP Scheme is receivable from Ministry of Tourism, Govt. of India.
2. Rs. Nil refunded to Govt. of India and

Certified that the condition on which the grant-in-aids were sanctioned has been fulfilled/are being fulfilled and that money was actually utilized for the purpose for which it was sanctioned.

Accountant Admin. Officer Principal Chartered Accountant

Dated: 14-08-2024

.....
(For use Department of Tourism)

Certified that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned. Kind of checks exercised.

1. Examination of annual accounts/Balance sheets duly audited by C.A., ICU and CAG's Audit (together with Auditors report and comments of the Institute)
2. Scrutiny of U.C's furnished by the Institute and Statutory Auditors.
3. Scrutiny of proceedings of the meetings of board of Governors, Executive Committee of the Institute.

Dated: -

Assistant Director.

INSTITUTE OF HOTEL MANAGEMENT CATERING & NUTRITION GURDASPUR
RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st March 2024

RECEIPTS		AMOUNT Rs. 2023-24	PAYMENTS		AMOUNT Rs. 2023-24	
To	Opening Balance		32,11,14,334	By	Current Liabilities	6,87,12,127
	Bank Accounts	32,11,14,334			Leave Encashment from LIC	30,94,180
	Cash in hand	-			Retirement Gratuity	24,48,896
To	Current Liabilities		1,73,25,789		Superannuation- Cumulation pension	9,20,350
	Leave Encashment from LIC	30,94,180			Duties & Taxes	32,559
	Retirement Gratuity	24,48,896			Sundry Creditors	1,00,34,191
	Superannuation- Cumulation pension	9,20,350			Advance Received	12,086
	Deposit from Students	11,09,800			Deposits From Students	13,71,265
	Earnest Money	17,28,000			Earnest Money Deposit	16,51,700
	Mess Advance Student	34,72,174			Mess Advance Student	4,73,112
	Payables	26,78,865			Payables	3,82,64,056
	Security Received Suppliers	16,73,504			Security Received Suppliers	5,00,730
To	Current Assets		49,23,846	By	Current Assets	1,06,76,994
	Receivable - MOT - SAP-CFA	94,605			Sundry Debtors	50,94,131
	Sundry Debtors	2,61,382			Advance Paid	23,02,689
	Accrued Income	7,32,607			Advance Staff	4,42,406
	Advance Staff	26,564			Fees Receivable	29,46,836
	Fees Receivable	33,33,093		By	Direct Expenses	85,80,962
	NCHM & CT Noida	4,75,295			Establishment Expenses	44,50,266
To	Direct Incomes		3,15,14,164	By	Indirect Incomes	4,516
	Fees/Charges	3,15,14,164			Other Incomes	4,516
To	Direct Expenses		13,699	By	Indirect Expenses	11,11,979
	Establishment Exps.	12,049			Swachhta Action Plan-Exps	14,225
	Operational & Academic Exps.	1,650			Other Administrative Exps.	10,97,754
To	Indirect Incomes		21,08,818	By	Earmarked/Endowment Fund	1,000
	Interest Earned	15,90,517			Fund - Scholarship / Assistance	1,000
	Other Incomes	5,18,301		By	Closing Balance	28,79,00,613
To	Indirect Expenses		1,87,711		Bank Accounts	28,79,00,613
	Other Administrative Exps.	1,87,711			Cash in hand	-
Total			37,71,88,361	Total		37,71,88,361

FOR INSTITUTE OF HOTEL MANAGEMENT CATERING &
NUTRITION GURDASPUR

Sd/- Sd/ Sd/
(Gurdev Singh) (Sudesh Sharma) (Ashwani Kachroo)
Accountant Admn. Officer Principal

FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS

Sd/-
(Amit Marwaha)
Membership No. 505970

Place : Gurdaspur
Dated : 14-08-2024

AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS
OPP. ABC CINEMA, Hazipur Road
Dasuya-144205, Distt. Hoshiarpur
Ph: - 01883-502088, 98159-61063

To,
The Chairman/Principal,
Institute of Hotel Management
Employees General Provident Fund Trust,
Gurdaspur.

Subject: Audit Report, 2023 – 2024

Sir,

- (i) We have examined the Balance Sheet as at 31-03-2024 and the income and expenditure or Profit and Loss Account for the year ended on that date attached herewith of **Institute of Hotel Management Catering & Nutrition Gurdaspur Employees General Provident Fund Trust**.
- (ii) We certify that the Balance Sheet and the Income and Expenditure Account or Profit and Loss Account are in agreement with the books of account maintained by the head office at **Institute of Hotel Management Catering & Nutrition Gurdaspur Employees General Provident Fund Trust**, and NIL branches.
- (iii) Subject to comments below
 - (a) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit.
 - (b) In our opinion proper books of account have been kept by the head office and branches of the above named fund, or trust, or institution or any university or other educational institution or any hospital or other medical institution so far as appears from our examination of the books of account.
 - (c) In our opinion and to the best of our information and according to the information given to us the said accounts read with notes thereon, if any, give a true and fair view.
 - (1) In the case of the Balance Sheet of the state of affairs of the above-named fund, or trust, or institution or any university or other educational institution or any hospital or other medical institution as at 31-03-2024 and
 - (2) In the case of Income & Expenditure Account or Profit and Loss Account surplus or deficit or Profit or Loss for the year ended on that date.

FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS.

Place: Gurdaspur
Dated: 14-08-2024

Sd/-
AMIT MARWAHA
Membership No: 505970.

INSTITUTE OF HOTEL MANAGEMENT, EMPLOYEES GENERAL PROVIDENT FUND TRUST ACCOUNT**BALANCE SHEET AS AT 31st March 2024**

BALANCE SHEET		Amount (Rs) Current Year 2023 - 2024		Amount (Rs) Previous Year 2022-23	
A	LIABILITIES				
	General Reserve	-	-	-	-
	Add : Excess of Expenditure over Income	-46,086	-46,086	-1,91,527	-1,91,527
	Employees Contribution to GPF & Interest Accrued on GPF	72,98,971		82,19,123	
	Sundry Creditors	62,633	73,61,604	62,633	82,81,756
	TOTAL - (A)		73,15,518		80,90,229
B	ASSETS				
	CURRENT ASSETS				
	CASH & BANK BALANCES with S.B.I.Gurdaspur				
	Fixed Deposits	59,90,000		79,95,000	
	Recurring Deposit	9,10,000		70,000	
	Saving Account	12,069		9,110	
	Cash in Hand	-	69,12,069	-	80,74,110
	INTEREST ACCRUED				
	On Fixed Deposits	3,65,576		15,702	
	on Recurring Deposit Account	37,867		409	
	On Savings Account	6	4,03,449	8	16,119
	TOTAL - (B)		73,15,518		80,90,229

**FOR INSTITUTE OF HOTEL MANAGEMENT CATERING
& NUTRITION GURDASPUR**

Sd/- Sd/ Sd/
(Gurdev Singh) (Sudesh Sharma) (Ashwani Kachroo)
Accountant Admn. Officer Principal I/c

Place : Gurdaspur
Dated : 14-08-2024

**FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS**

Sd/-
(Amit Marwaha)
Membership No. 506970

INSTITUTE OF HOTEL MANAGEMENT EMPLOYEES GENERAL PROVIDENT FUND TRUST ACCOUNT
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2024

	INCOME & EXPENDITURE		Amount (Rs) Current Year 2023 - 2024	Amount (Rs) Previous Year 2022-23
A	INCOME			
	Interest on Savings/Misc.		3,358	4,868
	Interest on F.D.R		3,87,475	3,14,024
	Interest on R.D.		37,458	25,236
	TOTAL - (A)		4,28,289	3,44,128
B	EXPENDITURE			
	Interest Accrued - GPF Subscribers a/c		4,74,375	5,35,653
	TOTAL - (B)		4,74,375	5,35,653
	Balance being excess of Expenditure over Income (A-B) Trf to General Reserve		-46,086	-1,91,527

FOR INSTITUTE OF HOTEL MANAGEMENT CATERING
& NUTRITION GURDASPUR

Sd/- (Gurdev Singh) Accountant
Sd/ (Sudesh Sharma) Admn. Officer
Sd/ (Ashwani Kachroo) Principal I/c

FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS

Sd/- (Amit Marwaha)
Membership No. 505970

Place : Gurdaspur
Dated : 14-08-2024

INSTITUTE OF HOTEL MANAGEMENT, EMPLOYEES GENERAL PROVIDENT FUND TRUST ACCOUNT
RECEIPT & PAYMENTS A/C FOR THE YEAR ENDED 31ST MARCH 2024

	RECEIPTS	AMOUNT (Rs) 2023-24		PAYMENTS	AMOUNT (Rs) 2023-24
To	<u>OPENING BALANCE</u>		By	<u>PAYMENTS / ADVANCES</u>	
	Fixed Deposit	79,95,000		Sh. Pardeep Singh	5,05,527
	Recurring Deposit	70,000		Sh. Prabhjit Singh	3,50,000
	Saving Account	9,110		Sh. Bashamber Lal	6,00,000
	Cash in Hand	-		Sh. Gurvinder Singh	5,00,000
				Sh. Vinod Kumar	6,94,000
To	Subscription Received	12,55,000	By	<u>CLOSING BALANCE</u>	
To	Receivable Interest received for previous Year (IHM)	1,91,527		Fixed Deposit	59,90,000
To	Interest Received			Recurring Deposit	9,10,000
	Accrued Interest	16,119		Saving Account	12,069
	Interest Earned	24,840		Cash in Hand	-
	TOTAL	95,61,596			95,61,596

FOR INSTITUTE OF HOTEL MANAGEMENT CATERING & NUTRITION GURDASPUR

FOR AMIT MARWAHA & CO. CHARTERED ACCOUNTANTS

Sd/- Sd/ Sd/
 (Gurdev Singh) (Sudesh Sharma) (Ashwani Kachroo)
 Accountant Admn. Officer Principal i/c

Sd/-
 (Amit Marwaha)
 Membership No. 505970

Place : Gurdaspur
 Dated : 14-08-2024

INSTITUTE OF HOTEL MANAGEMENT CATERING & NUTRITION GURDASPUR.
DETAILS OF AMOUNT PAYABLE ON ACCOUNT OF G.P.F. AS ON 31.03.2024

Sr. No	GPF No.	Name Designation	Op. Bal as on 01-04-2023	Contribution during 2023 - 2024	Interest accrued @ 7.1% 2023 - 2024	Payment withdrawal/Adjust. (any)	Clsg. Bal as on 31/03/2024
1	4	Sh. Anil Bhardwaj Office Suptd.	22,32,542	2,40,000	1,57,742	-	26,40,284
2	6	Sh. Pardeep Singh U.D.C.	5,02,886	-	2,641	5,05,527	-
3	7	Sh. Damodhar Rikhari Lab Attendant	4,25,972	96,000	33,936	-	5,55,908
4	10	Sh. Prabhjit Singh Store Keeper	4,32,995	2,40,000	23,406	3,50,000	3,46,401
5	11	Sh. Bashamber Lal L.D.C.	7,32,994	58,000	15,158	6,00,000	2,06,152
6	12	Sh. Sudesh Sharma Admn. Officer	6,95,675	2,40,000	58,622	-	9,94,297
7	13	Sh. Rakesh Kumar Lab Attendant	6,55,304	60,000	48,834	-	7,64,138
8	14	Sh. Ashwani Kachroo HOD	12,66,690	72,000	92,704	-	14,31,394
9	15	Sh. Gurvinder Singh Driver-cum-mechanic	5,16,886	1,65,000	19,511	5,00,000	2,01,397
10	16	Sh. Vinod Kumar Librarian	7,57,179	84,000	11,821	6,94,000	1,59,000
		TOTAL	82,19,123	12,55,000	4,74,375	26,49,527	72,98,971

Notes to Accounts:- Employees General Provident Fund Trust Account.

- GPF No's not in the list are the Employees who have left the Institute & A/c Settled.
- A Cheque for Rs. 62,633/- issued in favour of Sh. Prithvi Raj, Ex-peon in 2009-10 towards settlement of his GPF account which was returned by him and accounted as sundry creditors. Moreover he has filed appeal in the court of Additional District Session Judge against the judgement & decree dated 28/08/2018 (Detrail as per AR).
- The interest paid to subscriber @ 7.1% for the F.Y 2023-24 as per the resolutions issued by the Ministry of Finance, Department of Economic Affairs (Budget Division), Govt. of India.
- The interest received on FDR's/RD and Saving account of the GPF for Rs. 4,28,289/- and interest paid on the contribution by the subscribers for Rs.4,74,375/- during the financial year 2024-25.
- The short fall of interest for Rs.46,086/- transferred to General Reserve & Surplus Account and Rs. 46,086/- difference of interest is receivable from IHM Gurdaspur.
- Mr. Pardeep Singh UDC (GPF A/c No. 6) superannuated on 30-04-2023 and his GPF A/c has been settled with the full and final payment of Rs. 5,05,527/- (including interest)

**FOR INSTITUTE OF HOTEL MANAGEMENT CATERING & NUTRITION
GURDASPUR**

Sd/ (Gurdev Singh) Accountant Sd/ (Sudesh Sharma) Admn. Officer Sd/ (Ashwani Kachroo) Principal Uc

**FOR AMIT MARWAHA & CO.
CHARTERED ACCOUNTANTS**

Sd/ (Amit Marwaha)
Membership No. 505970

Place : Gurdaspur
Dated : 14-08-2024



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दूरभाष : 01874-222501, 222502

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